

**DIRECTORATE OF TECHNICAL EDUCATION &  
TRAINING, ODISHA**

State Project Implementation Unit (SPIU),  
At-Killamaidan, Po-Buxi Bazar, Cuttack-753001

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No. 1195/Dt. 6-10-17

**NOTICE**

It is for information of the Principals of the concerned Govt. & Pvt. ITIs that DGT vide their Office Memorandum DGT-6/Court/27(10)/2016-TC Desk, dt.25.09.2017 have revised the Training Schedule for the Session 2017-18 for completion of **Photo Upload and approval of admitted Trainees by the respective ITIs as 12.10.2017** .

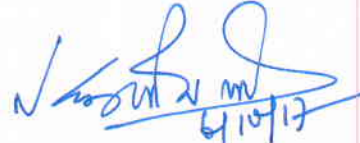
The concerned defaulting Principals are requested to upload Photo of individual Trainee in the DGT MIS Portal through their Creator id and approve the same through their respective Approver id for the Session 2017-18 by **12.10.2017** without any delay. For convenience of the ITIs, step wise procedure for uploading photo and approval of the same in DGT MIS portal is also annexed here with for reference.

Sd/-

Director of Technical Education  
& Training, Odisha.

Memo No. 11952 /dt 6-10-17

Copy to the concerned defaulting Principals of Govt. & Pvt. ITIs (List enclosed) for information & necessary action.



I/c. Deputy Director (SPIU)

No. DGT-6/Court/27(10)/2016-TC Desk  
Government of India  
Ministry of Skill Development and Entrepreneurship  
Directorate General of Training

Shram Shakti Bhawan, Rafi marg,  
New Delhi, dated 25<sup>th</sup> September, 2017

Office Memorandum

**Subject: Training calendar for session 2017-18**

In supersession to O.M. of even no. dated 05.09.2017, the undersigned is to state that the training schedule for session 2017-18 has been revised and to be observed as given below under Craftsmen Training Scheme (CTS):

Sr.no	Description	Effective Date
1.	Start of admission process	01.07.2017
2.	Close of Admission process	13.09.2017
3.	Upload/Transfer of admitted trainee data on NCVT MIS Portal by respective SPIU	10.10.2017
4.	<b>Completion of Photo Upload and approval of admitted trainees by respective ITI</b>	12.10.2017
5.	<b>Start of Academic session 2017-18</b> Start of 1 <sup>st</sup> Semester Training	01.09.2017
6.	End of 1 <sup>st</sup> Semester Training	16.01.2018
7.	Start 1 <sup>st</sup> Semester Examination	19.01.2018
8.	End of 1 <sup>st</sup> Semester Examination	17.02.2018
9.	Start of 2 <sup>nd</sup> Semester Training	20.02.2018
10.	End of 2 <sup>nd</sup> Semester Training	30.06.2018
11.	Start of 2 <sup>nd</sup> Semester Examination	04.07.2018
12.	End of 2 <sup>nd</sup> Semester Examination	04.08.2018

  
(Rajkumar Pathak) 25/9/17

Director of Training / Member Secretary, NCVT  
Email – [rajkumar.pathak@gov.in](mailto:rajkumar.pathak@gov.in)

Copy for Kind information & necessary action to:-

1. The State Director/Commissioner dealing with Craftsmen Training Scheme
2. PPS to Secretary, MSDE, PPS to DG&AS (DGT)
3. DDG(C&P)/DDG(A&WT)/Director (TT Cell)/Director(WT)

  
(M.C. Kardam)

Joint Director of Training  
Email- [mc.kardam@nic.in](mailto:mc.kardam@nic.in)

**List of Defaulting Govt. & Pvt. ITIs who have not up-loaded Trainee Photograph and approved the same in  
DGT MIS Portal**

Sl. No.	ITI Code	ITI Name	Photo Up-loaded & Trainee approved by the ITI	Photo not Up-loaded & Trainee un-approved by the ITI as on 06.10.2017	Total admitted Trainee
1	PR21000301	Adhikar Pvt ITI	20	1	21
2	PU21000406	AJAYA BINAYA INSTITUTE OF TECHNOLOGY,INDUSTRIAL TRAINING	0	15	15
3	PR21000289	Akash Institute of Engg. & Technology Pvt. ITI,	0	42	42
4	PU21000409	AL-RAHIM INSTITUTE OF ENGG. & TECHNOLOGY ITC	0	83	83
5	PR21000204	Annapurna ITC	0	42	42
6	PR21000224	ASMACS ITC	269	23	292
7	PR21000575	Baba Biswanath ITC	0	42	42
8	PR21000238	Baba Kasinath ITC	0	40	40
9	PU21000499	Baba Rameswar & Raghunath ITC	0	17	17
10	PR21000181	Bagdevi Advance ITC	0	8	8
11	PR21000176	Baikunthanath Instt. of Engg. Tech, ITC	0	25	25
12	PR21000249	Balasore Institute of Industrial Technology ITC	0	25	25
13	PU21000334	Banadevi Industrial Training Centre	88	3	91
14	PR21000574	BARI INDUSTRIAL TRAINING CENTRE	0	39	39
15	PR21000155	Baripada Industrail Training Centre AT-Sankhapata	0	48	48
16	PU21000318	BASANTI INDUSTRIAL TRAINING CENTRE, REMUNA,BALASORE	183	1	184
17	PR21000392	Basta Private Industrial Training Institute	0	42	42
18	PR21000526	BASULIMATA INDUSTRIAL TRAINING CENTRE	62	5	67
19	PR21000201	Begunia ITC	21	44	65
20	PR21000483	BHADRAK INDUSTRIAL TRAINING CENTRE	97	5	102
21	PU21000416	BHUBANESWAR PRIVATE ITI & TECHNOLOGY	0	83	83
22	PR21000098	Biju Patnaik Computer Academy	0	11	11
23	PR21000385	BIJUPATNAIK INSTITUTE OF EDUCATION & TECHNOLOGY	0	149	149
24	PR21000429	Binori Industrial training center	42	7	49
25	PU21000002	Black Diamond I.T.C.	0	75	75
26	PR21000565	Centurion Private ITI	0	42	42
27	PR21000511	Chakradhara Industrial Training Centre Kochilakhunta	0	35	35
28	PU21000351	Chhend Private Industrial Training Institute	180	38	218
29	PR21000594	CTTC Private ITI	0	12	12
30	PU21000437	Cuttack Industrial Training Centre	0	80	80
31	PU21000468	DAMODAR INSTITUTE OF ENGINEARING & TECHNOLOGY ,ITI(pvt.)	145	1	146
32	PR21000538	Dibakar Suryamani Industrial Training Center	40	10	50
33	PR21000234	Eastern ITC	0	42	42
34	PU21000378	Ganesh Institute of engineering & Technology-ITC,BHUBANESWAR	67	1	68
35	PR21000265	Gangpur ITC	35	7	42
36	GR21000502	Gopa Bandhu Govt.ITI	463	1	464
37	PR21000502	Gopinath Industrial Training Centre	0	9	9
38	PR21000171	Gouri ITC	85	9	94
39	GR21000514	Government Industrial Training Institute, Malkangiri	234	20	254
40	GU21000510	Govt Industrial Training Institute, Bhubaneswar	322	6	328
41	GU21000524	Govt. Industrial Training Institute, Balasore	480	1	481
42	GU21000528	Govt. Industrial Training Institute, Hirakud	679	19	698
43	PR21000073	Gyan Bikash Industrial Training Centre Nandika	0	139	139
44	PR21000548	HDF GRAMIN INDUSTRIAL TRAINING CENTRE	19	2	21
45	PR21000428	IDEAL INDUSTRIAL TRAINING CENTRE	0	84	84
46	PR21000396	Imarat Umar Technical Training Centre	0	124	124
47	PU21000343	Indira Memorial ITI	0	70	70
48	PR21000008	Industrial Training Centre Bargaon	0	462	462

Sl. No.	ITI Code	ITI Name	Photo Up-loaded & Trainee approved by the ITI	Photo not Up-loaded & Trainee un-approved by the ITI as on 06.10.2017	Total admitted Trainee
49	PU2100022	INDUSTRIAL TRAINING CENTRE KAMAKHYANAGAR	0	55	55
50	PR2100044	Institute of Industrial Education & Training	0	95	95
51	PU21000387	Jajpur ITC, Katikata	0	13	13
52	PR21000580	JAY JAGANNATH PVT ITI	0	32	32
53	PU21000106	Kalahandi ITC	0	85	85
54	PR21000342	KALINGA I.T.C, VIDYA VIHAR, KHURDA	0	30	30
55	PU21000360	Kalinga Bikash Industrial Training Center	0	25	25
56	PR21000365	Kalinga Industrial Training Centre	77	1	78
57	PR21000444	KAMAKSHEE INDUSTRIAL TRAINING CENTRE KAMAKHYANAGAR	0	29	29
58	PR21000203	Karanjia ITC	0	55	55
59	PR21000525	Khandapada Industrial training centre	0	77	77
60	PR21000340	KOMAND PRIVATE INDUSTRIAL TRAINING INSTITUTE	69	1	70
61	PR21000456	LAXMI NARAYAN INSTITUTE OF ENGINEERING & TECHNOLOGY	0	98	98
62	PR21000006	Maa Durga Electronics Industrial Society	0	10	10
63	PR21000588	Maa Karanjei Itc	103	1	104
64	PR21000114	Maa Mahurikalua ITC	37	6	43
65	PR21000399	Maa Majhi Ghoriani Industrial Training Centre	0	20	20
66	PR21000508	MAA RANI INDUSTRIAL TRAINING CENTRE, MOTTO	58	2	60
67	GU21000500	Madhusudan Industrial Training Institute, Cuttack	263	1	264
68	PR21000210	Mahabir ITC	0	21	21
69	PR21000310	Mahatma Gandhi Pvt ITI	0	62	62
70	PU21000509	Mahatma Gandhi Tech. Institute	0	87	87
71	PR21000568	Mahima Alekha Institute of Technology	0	21	21
72	PR21000474	Mahima Institute of Industrial Technology	50	3	53
73	PR21000570	MANORAMA INDUSTRIAL TRAINING CENTRE	0	21	21
74	PR21000488	Marcony Industrial Training Centre	34	2	36
75	PU21000519	Mata Baishnodevi Industrial Training Centre	0	38	38
76	PR21000469	MAYURBHANJ INDUSTRIAL TRAINING CENTRE	0	106	106
77	PU21000480	Millennium Industrial Training Centre	0	47	47
78	PR21000088	Mina Rani ITC	0	210	210
79	PR21000314	Modern Private Industrial Training Institute	0	160	160
80	PR21000129	Mohan Nag Private ITI, Bargarh	0	76	76
81	PR21000023	Morada Industrial Training Centre	0	22	22
82	PR21000431	Nabaprvat Industrial Training Centre	0	149	149
83	PR21000551	Narayan Memorial Industrial Training Centre	0	41	41
84	PR21000259	National ITC	0	77	77
85	PR21000124	Nayagarh Industrail Training Centre Kainthagadia Road Jamusahi	0	100	100
86	PR21000332	Neeshamani Institute of Engineering & Technology	0	9	9
87	PR21000589	Nibedita Private Iti	0	57	57
88	PR21000028	NIISHTA ITC	0	16	16
89	PR21000556	OM SAI PRIVATE ITI	0	84	84
90	PR21000061	OMM Industrail Training Centre At-Kalidaspur	87	7	94
91	PR21000388	Orissa Institute of Industrial Technology	0	102	102
92	PR21000151	Orissa Rural Technical Education Centre (ITC)	38	46	84
93	PR21000062	Orissa State Industrail Training Centre	56	5	61
94	PR21000281	Pabitra Mohan Private ITI	68	3	71
95	PR21000085	Pathani Samanta ITC Industrail Estate Hakimpada	90	8	98
96	PU21000315	Police Industrial Training Centre	0	29	29
97	PR21000546	Premier Industrial Training Centre	0	47	47
98	PU21000087	Puri Institute of Tech.	0	33	33
99	PR21000039	Rabindra Industrail Training Centre Bhubaneshwar	28	11	39

Sl. No.	ITI Code	ITI Name	Photo Up-loaded & Trainee approved by the ITI	Photo not Up-loaded & Trainee un-approved by the ITI as on 06.10.2017	Total admitted Trainee
100	PR21000364	Radharaman Industrial Training Institute	92	1	93
101	PR21000590	Raghunath Private Industrial Training Institute	0	16	16
102	PR21000327	Regional Industrial Training Centre	0	39	39
103	PR21000335	Rengali Pvt. ITI , Angul	51	93	144
104	PR21000225	RIET ITC	0	30	30
105	PU21000395	SAI PRIVATE INDUSTRIAL TRAINING INSTITUTE, BELLAGUNTHA,	131	1	132
106	PR21000303	Samaleswari Pvt ITC	0	84	84
107	PR21000131	Samanta Chandrasekhar Industrail Training Centre S	0	75	75
108	PR21000035	Samrat ITC	0	20	20
109	PR21000139	Shivam Industrial Training Centre At Jamna Dhipa Kuaranmunda	104	1	105
110	PU21000449	Shree Jagannath Industrial Training Center	101	1	102
111	PU21000497	Shree Jagannath Industrial Training Centre	0	23	23
112	PR21000135	Shridi Sai College of Professional Education Pvt. ITI, Khordha	0	146	146
113	PU21000433	Siridisai Industrial Training Centre	0	21	21
114	PR21000557	SKR INDUSTRIAL TRAINING CENTRE	0	37	37
115	PR21000286	Sri Aurobindo ITC	0	15	15
116	PR21000038	Sri Ganesh Industrial Training Centre Sohela	0	45	45
117	PU21000404	SRI INDUSTRIAL TRAINING CENTRE	91	4	95
118	PU21000383	Sri Jagannath Institute of ITC	0	5	5
119	PR21000211	Sri Ventketeswar ITC	0	5	5
120	PR21000168	SSB Instt. of Science & Technology	0	18	18
121	PR21000564	STEEL & ENERGY ITC	0	20	20
122	PR21000275	Sudhananda ITC	0	8	8
123	PU21000512	SUDHASHREE INDUSTRIAL TRAINING CENTER	75	4	79
124	PR21000153	Swagat Industrial Training Centre Bhawanipatna	0	235	235
125	PR21000033	Swain ITC	0	41	41
126	PU21000486	SWAMI VIVEKANANDA INDUSTRIAL TRAINING CENTRE	0	34	34
127	PR21000461	Swaraj Industrial Training Centre	0	65	65
128	PR21000042	Sybase Institute of Industrail Technology ITC	0	147	147
129	PR21000505	Tihidi ITC	202	4	206
130	PR21000111	Vanu Prava ITC	6	3	9
131	PR21000319	VASUDEV INDUSTRIAL TRAINING CENTRE	0	45	45
132	PR21000221	Vikas ITC	0	84	84
133	PR21000260	Zenesys Institute of Technology ITC	32	1	33
<b>Total</b>			<b>5,474</b>	<b>5,796</b>	<b>11,270</b>

### Step-1

Login through creator ID (C1) → MIS → ITI → Academic → Up load Trainee Photograph → Up load Trainee Photograph → Select Trade from drop down list → click search → list of Trainee shall be displayed. Each page containing 10 Trainees → click ✓ in the box on the right hand side against each Trainee → chose Photo from the selected file → click submit (data shall be saved successfully)

### Step-2

Login through approver ID (A1) → MIS → ITI → Academic → Admitted Trainee details → Approve → Select Trade from drop down list → click search → list of Trainee shall be displayed. Each page containing 10 Trainees → click ✓ in the box on the right hand side against each Trainee → select **APPROVE** from the drop down list → submit