



Notice No. 3566 / Dt. 4/8/18

The Centre Superintendents of all TTCs of AITT July 2018 and Principals of all Govt. & Private ITIs are hereby informed to strictly obey the following instructions issued in connection with conduct of **Off-line AITT July 2018**.

1. The theory examinations of off-line AITT July 2018 shall be held w.e.f. 06.08.2018 to 16.08.2018 as per Examination Schedule notified by DGT, New Delhi.
2. The trainees of all Private ITIs **except CTTC ITI, Bhubaneswar & Jajpur, Sailabala Memorial ITC, Nimapara, Puri, Rakhal Chandra ITC, Mayurbhanj** will appear all theory papers (i.e. Paper-I, II & III) of all semesters in their allotted TTCs.
3. The trainees of all Govt. ITIs and CTTC ITI, Bhubaneswar & Jajpur, Sailabala Memorial ITC, Nimapara, Puri, Rakhal Chandra ITC, Mayurbhanj will appear Paper-III only (i.e. Engineering Drawing) of Semester-II, III & IV in their allotted TTCs.
4. The Centre Superintendents are to ensure that no trainee is allowed to appear the examination without NCVT generated HALL TICKET and production of any identification proof.
5. The Centre Superintendents of all TTCs will print Descriptive Roll (Attendance sheet) of trainees from the Vidyarthi portal for each sitting and take attendance of trainees accordingly. The OMR No. and Series code must be written against each trainee in the attendance sheet in the space provided for. The same will be used during Master Data Entry.
6. At the end of each sitting of examination, the Centre Superintendents will submit online attendance and generate packing slip from the Vidyarthi portal.
7. The OMR Answer Books of each sitting will be packed in one packet as per previous practice and to be submitted at the Nodal Centre in the same day after completion of examination along with necessary reports.
8. DGT guidelines as well as instructions or notices issued at various times by the SCTE&VT, Odisha in connection with conduct of AITT July 2018 must be strictly followed during the examination.
9. For any clarification or any issue relating to conduct of AITT July 2018, the Centre Superintendents may contact the appropriate authorities in the Council.

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Copy to the Centre Superintendents of all TTCs of AITT July 2018 and Principals of all Govt. & private ITIs for information and necessary action.

Controller of Examinations

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