



No. 3964(13) dtd 11/9/18

To,

The Principals of
AMRAVATI Polytechnic, Mayurbhanj,
BRM International Institute of Technology, Pandra,
City Institute of Technical Education, Rourkela,
Gurukula Engineering School, Jamujhari, Khurda
International Polytechnic, Khurda
INDIC, Khurda
Nayagarh Institute of Engg & Tech, Nayagarh
NIGAM Institute of Engg. & Tech, Cuttack
OJET, Dhenkanal,
PSIT, Dhenkanal,
SATYA SAI, Balasore
Sai Institute of Technological Sc. Choudwar
SHIBANI Inst. of Tech Edn, 2nd Shift, Janala.

Sub.: **Non-Submission of Bio-Metric attendance of regular students of 3rd & 5th sem during the current academic session.**

Sir/Madam,

In inviting a reference to the subject cited above I am to inform you that as per the approved Academic Calendar the academic session of 3rd & 5th sem started from 16.07.2018. The Bio-Metric Attendance of all Polytechnics except the above mentioned thirteen Polytechnics is daily synced to the State Application portal. In spite of repeated remainders you have yet not taken any steps for syncing the daily attendance data of your students to the State Application. You were informed regarding this in the last Principals Conference held on 25.08.2018. Further your Bio-Admin had also attended the Bio-Metric workshop held on 09.07.2018 in the Council.

In spite of all efforts from Council side you are not serious on this issue which is vital as your students will not be eligible to appear semester exam without their daily Bio-Metric attendance. As the Bio-Metric Attendance of your students is not synced to State Application it will be presumed that your students are not attending classes and they will be debarred from filling up form for Winter 2018 exam as per Exam Rule no. 5.4.4.

You are therefore requested to sort out all issues and ensure that the daily attendance data from the Bio-Metric devices is transferred to your local server within the scheduled time and thereafter synced to State Application on a daily basis. This activity should be completed immediately on **URGENT** basis failing which Council will be compelled to take appropriate action.

Yours faithfully


Controller of Examinations