



Notice No. 4859 /dt. 4/12/18

In view of the Server problem of NIC, the last date for Exams Registration/Form Fill up of 1<sup>st</sup> sem Regular & Ex-Regular candidates 4<sup>th</sup> semester Ex-Regular candidates of Winter Exams 2018 was extended up to 4.12.2018. Thereafter, there shall be **no Extension of dates for filling up forms**. Institutions who shall fail to do online form fill up by the above scheduled dates are requested to submit the data of "Branch wise subjects options" to be filled up for the students of 1<sup>st</sup> semester Regular of their Institution, in Make My Report(1<sup>st</sup> Report) and "Branch wise Roll Nos. of students" for form fill up of 1<sup>st</sup> sem Ex-Regular and 4<sup>th</sup> sem Ex-Regular, in Make My Report(2<sup>nd</sup> Report) by 5.12.2018 11AM positively, so that steps shall be taken to fill up the forms from this end. Thereafter the institution concerned shall delete the form of the students whom they do not want to fill up forms, by 5.12.2018 6 PM using delete option.

Principals are advised to try to exhaust the scope of completing the form fill up online by themselves before submitting data in Make My Report .

Memo No. 4860 Dtd. 4/12/18

Controller of Examination

Copy to Principals of all Polytechnics ( Both Govt. & Private) for information and necessary action.

Controller of Examination