



No. 681 /Dt. 4/2/19  
VT-I-3/2018

**NOTICE.**

The Principals of the Nodal Centres are hereby instructed to ensure that each TTC of his allotted district has deposited sealed OMR packets, ED sheet packets, xerox copies of descriptive roll, recording of theory exam. activities in CD & other necessary documents and each ITI has deposited sealed mark foils along with mark foil accounts & recordings of the practical examinations of AITT January/February 2019 in the Nodal Centres in as per earlier notifications issued in this connection.

The above materials are to be handover to the staff deputed from the Council to receive the materials on 07.02.2019/08.02.2019 positively along with Statement of Accounts as per the format prescribed below.

1. Format of Practical Mark Foils Account

Name of the Nodal Centre :				No. of ITIs :		
Sl. No.	District	Name of the ITI/ITC	NCVT MIS Code	Semester	Trade	No. of Trainees appeared practical exam.

2. Format of OMR based Answer Books Accounts

Sl. No.	District	Name of the TTC	Date of Exam.	Semester	Paper	No. of Ans. Book Pkts.	No. of Ans. Books in each Pkt.

3. Format of E.D. Sheets Account

Sl. No.	District	Name of the TTC	Name of the ITC	Date of Exam.	Semester	Trade	No. of E.D. Sheets

Yours faithfully,

*[Signature]*  
Controller of Examinations  
4/2/19

Memo No. 682 /Dt. 4/2/19

Copy to the Principals of the Nodal Centres/ Centre Superintendents of the TTCs & ITIs for information and necessary action.

*[Signature]*  
Controller of Examinations  
4/2/19