

No. MSDE- 18011/12/CTS/June-19/2018-TTC  
Government of India  
Ministry of Skill Development & Entrepreneurship  
Directorate General of Training

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Employment Exchange Building, Library Avenue,  
PUSA Campus, New Delhi-12, Dated 15.07.2019

To,

- 1) All the State Directorate (dealing with CTS).
- 2) All the Principal of NSTIs.
- 3) All the ~~Director~~ of RDSDE, DGT

**Subject:- Videography of all Practical Exam of All India Trade Test under Craftsmen Training Scheme (CTS) - regarding.**

Sir,

As you are aware that All India Trade Test is conducted in January & July every year for CTS (Semester System / Annual System). In this regard, various suggestions and complaints are being received from the State Directorates/ITIs at this Directorate regarding malpractices during conduct of AITT under CTS.

In view of above, it is decided to introduce videography of the AITT during practical examination under CTS.

In this connection, kindly adhere the following instructions:-

- 1.) It will be responsibility of Principal/Superintendent of Practical exam centre to do videography of full duration of examination in which all the trainees and practical examiner of every day exam is shown in a group photograph through which their identity and their presence can be certified for that particular day of the exam.
- 2.) Videography should be done for every trainee while performing the job.
- 3.) All the students appearing in the examination must be in prescribed uniform with their Identity card / Hall Ticket.
- 4.) All the workshops where exam is conducted must have electronics wall clock to record time and date of examination.
- 5.) This videography should be done in MP4 mode with continuous date & time stamp which can be seen in any computer system.
- 6.) Video should show approach road, main gate of the institute with its name and complete address.
- 7.) First part of video should show all infrastructure of the institute including all class rooms, trade wise workshop, their tool & equipment in running condition and basic amenities like toilets, bathroom, drinking water facility etc.
- 8.) The principal/ Superintendent of exam centre should deposit this CD of every day exam at their Nodal ITI for examination by any official deputed for the purpose.

You are requested to direct all Exam Superintendent of Practical exam centres under your kind control to make suitable arrangements for above mentioned videography for all AITT to be held under CTS to maintain the sanctity of the examination and deposit the CD to the Principal of Nodal ITI after Practical examination.

Yours faithfully



(K. Singh)

Deputy Director of Training  
For Director (TTC)

Memo No. 3310 / Dt. 15/7/19

Copy to the Principals/Centre Superintendents of all the Govt. & Private ITIs for information & necessary action. They are directed to strictly follow the above guidelines/instructions (Point-1 to 8) in connection with videography of all practical examinations of AITT July 2019 and submit the sealed Video CD of every day examination at the district level Nodal Govt. ITI along with submission report on the last day of every semester/yearly examination, failing which necessary action as deemed fit shall be taken against the defaulter ITIs in consultation with DGT, New Delhi.

  
15/7/19  
Controller of Examinations