No.4187 Dtd.20/9/19

ORDER

Principals of institutions offering Post Diploma in Industrial Safety (PDIS) course (both Govt. & private) are hereby informed that the document submission for allotment of Registration No. of their 2019 admitted PDIS students will be done at allotted Nodal Centers as per list attached from 20th to 30th September 2019 instead of SCTE&VT, Odisha, as per previous practice. Each PDIS institute has to submit the cancelled CLC/TC and Migration Certificate of their 2019 admitted PDIS students at their allotted Nodal Center. All activities of PDIS students like Registration, Examination related activities etc. will henceforth be done in Vidyarthi portal as is done for Diploma students. Accordingly all PDIS institute Principals are hereby informed to be conversant with the Vidyarthi portal activities.

Principals of the PDIS institutes will contact the Deputy Secretary(Diploma) for getting their Vidyarthi login-id & password. They can view the list of their PDIS admitted students through the Pre-Registration(View) link under Pre-Registration option in Vidyarthi portal. If any institute has any query regarding the list of admitted students then they may directly contact Mr. N. Patel, Dy. Director (Inspection), DTE&T, Odisha, for necessary clarification. The original CLC/TC of all students issued by the institute last attended is to be cancelled by the Principal of the respective PDIS institute with his seal & signature. Each PDIS institute shall take a printout of their student list through the Pre-Registration (View) link and submit it at the allotted Nodal Center along with the cancelled CLC/TC and/or Migration Certificate of their students arranged in the same order as mentioned in the list for verification. **Kindly note that submission of cancelled CLC/TC is mandatory for allotment of Registration No.**

Nodal Centers will only confirm the submission of CLC/TC and/or Migration Certificate of each student through the Pre-Registration(Approve) link in Vidyarthi portal. Only after receipt of cancelled CLC/TC, Nodal Centers will select the option **"Submitted CLC"** from the drop down list against that particular student. If the institute issuing CLC/TC is affiliated to any Board/Council/University located outside Odisha then Migration Certificate of that student issued by the concerned Board/Council/University has to be submitted along with cancelled CLC/TC, at the allotted Nodal Center. Only after receipt of Migration Certificate, Nodal Centers will select the option **"Submitted Migration"** from the drop down list against that particular student. Migration Certificate is not required if the student has submitted CLC/TC from an institute affiliated to any Board/Council/University located within Odisha. In such cases the option **"Not Required Migration"** has to be selected from the drop down list for that student. After completion of the document submission process each PDIS institute has to pay the Registration fee online against the Demand Note generated through Vidyarthi portal.

Principals of all Nodal Centers are requested to make arrangement of sufficient manpower, computer systems with power backup and internet connectivity so that the online confirmation of CLC/TC and/or Migration Certificate received from their tagged PDIS institutes on a daily basis is completed on the same day itself. After completion of the online process of one institute the officer at the Nodal Center will take a print out of the confirmed cases through the option **Print Daily Report** and submit it to the concerned PDIS institute with his/her signature at the bottom right of the report. Nodal Centers will retain all documents submitted by their tagged PDIS institutions in separate packets and submit it to the Council only after completion of the entire process.

Sc M
20/9/15
Secretary

Memo No. 4188 dtd. 20/9/19

Copy to Principals of all PDIS institutions and Nodal Centers for information and necessary action. They are requested to ensure completion of the above mentioned activities in a time bound manner.

Sc M
20/9/15
Secretary

Sl No	Name of PDIS institute	Nodal Center
1	Asian Workers Development institute, Rourkela	SKDAV Government Polytechnic, Rourkela
2	BEST Institute of Industrial Fire & Safety, Sundargarh	SKDAV Government Polytechnic, Rourkela
3	Challengers Academy of SHE, Bhubaneswar	Government Polytechnic, Bhubaneswar
4	Chinmay Institute of Fire and Safety Engineering, Rourkela	SKDAV Government Polytechnic, Rourkela
5	Dr.Ambedkar Memorial Institute of Industrial Safety, Rourkela	Utkalmani Gopabandhu Institute of Engineering, Rourkela
6	Hingula Institute of Industrial Safety and Environment Science, Jajpur Road	GOVT. POLYTECHNIC, JAJPUR
7	Koel Institute of Industrial Safety, Rourkela	Utkalmani Gopabandhu Institute of Engineering, Rourkela
8	Multi Disciplinary Centre on Safety Health & Environmental, Bhubaneswar	Government Polytechnic, Bhubaneswar
9	Samanta Chandra Sekhar Institute of Post Diploma in Industrial Safety, Koraput	GOVT. POLYTECHNIC, KORAPUT
10	Sivananda Institute of Industrial Safety, Angul	GOVT. POLYTECHNIC, ANGUL
11	SKDAV Government Polytechnic, Rourkela	Utkalmani Gopabandhu Institute of Engineering, Rourkela