



No. 1896 AITT-DEC-2021/Dt. 18.11.2021  
(VT-XVI-02/2019)

From,  
Sri S.K.Mishra,  
Controller of Examinations.

To  
The Principal,  
All Govt. & Private ITI s of Odisha .

Sub:-Form fill-up Programme & Activity Schedule of the AITT-December-2021 for Annual Pattern of Regular Trainees (Session: 2019-21 2<sup>nd</sup> Year, Session: 2020-22 -1<sup>st</sup> Year and Session: 2020-2021- 1 Year & Six Months)

Ref: DGT Letter No. MSDE-18011/08/CTS/Dec-21/2021-TTC dated 17<sup>th</sup> November-2021.

Sir,

In inviting a reference to the DGT letter on the subject cited above, I am to say that, the form fill-up for AITT-December-2021 for Annual Pattern of Regular Trainees (Session: 2019-21 2<sup>nd</sup> Year, Session: 2020-22 -1<sup>st</sup> Year and Session: 2020-2021- 1 Year & Six Months) will commence from 19<sup>th</sup> November-2021.

All ITI s (Both Govt. & Pvt.) of Odisha will make necessary arrangement for filling up of Forms of the eligible Trainees under the aforesaid Session from 19.11.2021 to 27.11.2021

The following Examination Fee are to be collected from the Trainees by the ITI s:

Sl. No.	Particulars of FEE to be collected from Trainee.	Amount of FEE to be collected per Trainee. Rs.	Amount to be retained by ITI as Centre Charges and other Examination Expenditure. Rs.	Amount to be deposited in shape of BD to the SCTE&VT(O) Rs.
1.	Fee for ED & Practical (SCTE&VT,Odisha)	325 (Excluding DGT Fee of 75)	100	225
2.	CBT Fee(DGT)	376	NIL	376
TOTAL: (Rupees Six Hundred One) Only				601/-

Hence Examination Fee @ Rs. 701.00 (Rupees Seven Hundred One ) Only per Trainee (Excluding DGT Fee of 75) may be collected from the Trainee out of which Rs.100.00 (Rupees One Hundred) per trainee is to be retained by the ITI towards Centre Charges and other Examination expenditure. The balance amount of **Rs. 601.00** (Rupees Six Hundred One ) Only per Trainee is to be deposited at the SCTE&VT(O) in shape of Bank Draft at the SCTE&VT(O) before 27.11.2021



The Bank Draft should be prepared in favour of "Vice-Chairman, SCTE&VT Odisha, Bhubaneswar" Payable at "Bhubaneswar". The Examination FEE deposited by the ITI s must tally with the NCVT Form fill up Trainee Data uploaded in MIS Portal .

The ITI s must mail the NCVT MIS form fill up uploaded data along with the particular of Fee deposit in the following Format to the Email : [cbtitiodisha@gmail.com](mailto:cbtitiodisha@gmail.com) **before 27.11.2021** for reconciliation at the SCTE&VT(O) for Centre Mapping & generation of Hall Ticket.

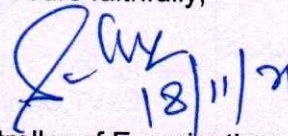
**Form Fill up Data Format:** ( To be furnished in Excel Sheet through Email: [cbtitiodisha@gmail.com](mailto:cbtitiodisha@gmail.com) )

District	Name of the ITI	NCVT MIS Code	No of Eligible Trainee (Session wise)	Total Amount Deposited	BD No & Date with Bank Name.
			2019-21 2 <sup>nd</sup> Year		
			2020-22 1 <sup>st</sup> Year		
			2020-2021 1 Year & Six Month		

The ITI s must submit the printout (Hard Copy downloaded from NCVT MIS ) of Session/Trade wise form fill up Trainee data along with **Original Bank Draft** in the Institute forwarding letter head at the **SCTE&VT(O) before 27.11.2021** without fail.

No Hall Ticket shall be generated for the non-deposit of Examination Fee in scheduled time.

Yours faithfully,

  
18/11/21  
Controller of Examinations.