No.2153/ Dt. 30.12.2021
SCTE(D)71/2019

To

The Principals,
All Govt. & Private Polytechnics.

Sub: **Activity schedule for Grading & Ranking of Polytechnics for the year 2021-22.**

Sir,

With reference to the above subject and discussions during the training session at Krushi Bhawan, Bhubaneswar on 22/12/2021 conducted by QCI India, the following activities shall be taken up in the web portal as per the datelines therein.

Sl.	Deliverable	Completion date
1	Trial Run of the Web Portal for Polytechnics to get acquainted with the System (Data uploaded shall be cleaned after the dateline)	23/12/2021 to 03/01/2022
2	Uploading of actual data on different parameters by the institutions	05/01/2022 to 17/01/2022
3	Uploading of Fresh Evidence upon receipt of E-Mail from QCI for Non Confirmative cases (within 72 hours of receipt of E-Mail from QCI)	12/01/2022 to 21/01/2022 (Will vary from Institute to Institute)
4	Physical Inspection of Polytechnics by Team of 5 Experts to verify the Documents, Faculties and Infrastructure etc.	To be notified later.
5	Availability of Polytechnics specific reports through Institute Login	After 25/02/2022
6	Grievance through portal on the Report based on data and evidence already submitted by Institute (no fresh data or fresh evidence)	27/02/2022 to 03/03/2022
7	Availability of Draft Grading and Ranking Report through Institution Login	After 10/03/2022
8	Appeal through the Portal on Draft Grading & Ranking Report with proper justification based on data and evidence already submitted by Institute (no fresh data or fresh evidence)	14/03/2022 to 16/03/2022
9	Publication of Final Grading and Ranking Report	27/03/2022

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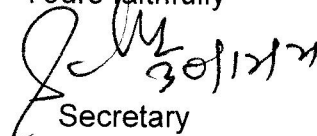Unit-VIII, Near Raj Bhawan, Bhubaneswar. ODISHA-751012 | ☐ sctevt@yahoo.in

It may be mentioned here that QCI, New Delhi is a Govt. of India Organisation involved in accreditation work in different sectors, which has been engaged by SCTE&VT for Grading and Ranking of Polytechnics in Odisha in fair manner. It may also be mentioned here that Grading and Ranking of Polytechnics in Odisha is undertaken by SCTE&VT as a part of 5T programme of the Govt. of Odisha.

It is mentioned here that the polytechnics with at least one batch of pass outs by 2020-21 academic session shall only be eligible to participate in the grading & ranking process.

The Principals are advised to upload their data and evidences as per the provisions of the portal correctly strictly adhering to the above datelines. They are also advised to take help of the Helpline Facility provided by QCI during the training programme. No request for any extension of dates for any activity shall be entertained at any level.
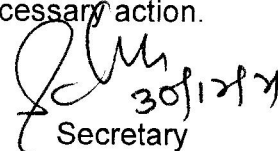
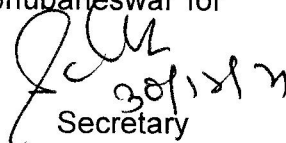**This may be treated as MOST IMPORTANT**

Yours faithfully

Secretary

Memo No. 2154 / Dt. 30-12-2021
Copy to the DTE&T, Odisha, Cuttack for kind information and necessary action.

Secretary

Memo No. 2155 / Dt. 30 - 12 - 2021
Copy to the Additional Secretary to Govt., SDTE Department, Bhubaneswar for kind information and necessary action.

Secretary