



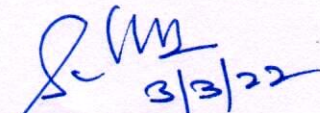
No. 338 AITT-March-2022/Dt. 03.03.2022
(VT-I-03/2022)

In pursuance to the DGT Order No MSDE-18011/08/CTS/March-21/2021-TTC(C.No44186)-OrderNo-16) dated 18th Feb-2022 the Practical & Engg. Drawing Examination of AITT-March-2022 for Leftover & Supplementary Trainees of Annual System / DST (Session: 1st Year of 2018-19 & 2019-20 and 2nd Year of 2018-20 & 2019-21) and Regular Trainees of Annual System / DST (1st Year of 2020-21 & 2020-22) have been scheduled from 8th March-2022.

In view of the above & with reference to this Office Letter No 260 AITT-March-2022/Dt. 21.02.2022, All the Trade Testing Centres (TTCs) of Odisha shall obey the following Standard Operating Procedure (SoP) & Guidelines for Evaluation of Engineering Drawing & Practical Examinations.

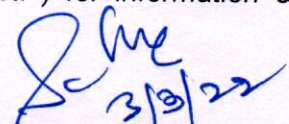
SoP and Guidelines for Evaluation of ED & Practical :

1. All the Centre Superintendents of the TTC s shall deposit the ED Sheets at the respective District Nodal Govt. ITI s immediately after the same day of ED Examination.
2. ITI should depute their ED Faculty to Nodal Govt. ITI for necessary Evaluation as per Evaluation Criteria provided by the TT Cell of DGT.
3. Nodal Centre should take necessary steps to complete Evaluation process of ED Sheets within 3 days & uploading of the ED marks should be completed within 5 days as per the DGT guidelines.
4. Practical Jobs should be evaluated on ~~the~~ spot on the day of Examination by the Examiner & the Mark foil should be submitted at the Nodal Govt. ITI s for immediate uploading in the NCVT MIS Portal .
5. All TTC should submit the ED Sheets & Practical Jobs at Nodal Govt. ITI s on the same day of Examination (TTCs within the distance of 50KM) and next day (For TTCs beyond 50 KM by 12.30 PM)
6. If any ITI fails to submit the ED sheets/Practical jobs with Mark foil at the Nodal Govt. ITI within stipulated Time limit , then they shall be held responsible for Non-publication of results of their Trainees & the TTC will be cancelled
7. The Marks of Practical & ED subject will be entered by Nodal Govt. ITI s during the timeline provided by the DGT.
8. The evaluated ED Sheets & Practical Jobs along with Mark Foils are to be kept in safe Custody at the Nodal Govt. ITI s for future reference & requirements .


3/3/22
Controller of Examinations

Memo No. 339 / AITT-March-2022/Dt. 03.03.2022

Copy to the Principals of All the ITI s of Odisha (Both Govt. & Pvt.) for information & necessary action.


3/3/22
Controller of Examinations